Billings County Courthouse

Since 1886

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Memo

To: Oil & Gas Operators in Billings County

From: Stacey Swanson, Zoning Director/911 Coordinator

Date: April 1, 2014

Subject: Street addresses for new well locations

Due to the recent changes to N.D.A.C. § 43-02-03-16 by the North Dakota Industrial Commission, Billings County is aware that operators will need to request a legal street address for new well sites.

In order to obtain a street address, operators will need to fill out the Billings County Physical Address Form. The form will need to be completed and submitted to the 911 Coordinator's office for approval. Once the address has been assigned, forms will be returned to the operator. The form can be found on the Billings County Website at: http://www.billingscountynd.gov/911.htm

Please be advised that any new construction within the county right-of-way will require an ARW construction permit application. These applications need to be completed and approved by the District Road Foreman and the Billings County Commission for each individual project <u>before</u> any construction may begin. Please contact the highway superintendent, Jeff Iverson at 701-575-2023 with any questions.

It is important to remember that all setback requirements must be met when there is any new construction. The minimum setback for new construction from the centerline of all section lines and the center of county roads shall be one hundred three (103) feet.

Should you have any questions or concerns, please do not hesitate to call our office at 701-623-4810 or stop by the courthouse.

43-02-03-16 Application for permit to drill and recomplete

The application for permit to drill shall be accompanied by an accurate plat certified by a registered surveyor showing the location of the proposed well with reference to true north and the nearest lines of a governmental section. The plat shall also include, the latitude and longitude of the proposed well location to the nearest tenth of a second, the ground elevation, confirmation that a legal street address has been requested for the well site, and well facility if separate from the well site, and the proposed road access to the nearest existing public road.

*Permits and Forms are updated periodically.

Please see our website for the most current applications:

http://www.billingscountynd.gov/zoningapplications.asp http://www.billingscountynd.gov/911.htm